

## **Sciota Township Board Meeting – January 9, 2017**

(draft minutes)

The January 9, 2017 meeting of the Sciota Township Board was called to order by Supervisor Matthews at 7:00 pm following a budget workshop held at 6:00. The Pledge of Allegiance was given by all. Members present were Supervisor Matthews, Clerk Koerner, Treasurer Doyle, Trustee Thelen and Trustee Reed. Guests present were Floyd Koerner, Jr., Hank Cross, Charlene Austin, Mike and Diane Dowler, David White, David Smith, Lucy Matthews and Pat Wheaton.

The minutes of the December meeting were approved on a motion by Thelen, seconded by Reed and passed. Thelen moved to accept the treasurer's report and place it on file. Matthews seconded the motion and it passed.

Commissioner report: None

Public comment: Dave Smith had a question on poverty exemptions for taxes. He was shown the chart listing what is approved.

Board reports: Matthews reported the local Board of Review School will be February 28<sup>th</sup> in Lansing. White, Casler, Dilday and Matthews will attend. Koerner moved to pay for the training and send the check to meet early deadline. Thelen seconded the motion and it passed with an all yes roll call vote. Koerner shared correspondence.

Planning Commission. The ESCH request is to go before the ZBA this Wednesday. Phillip Matthews, Kim Palmer and Floyd Koerner, Jr., will attend. Matthews moved to have the township send out the notice to have our 'land use plan' remain the same. A complete revision will have to be done in 5 years. Thelen seconded the motion and it passed.

Emergency Services: Hank Cross passed out a list of the monthly activities. He also announced they have purchased a refurbished ambulance box for \$105,000.

Old business: Web page.

Pat Wheaton gave information on what she could provide. Koerner also had information from a couple of other places. It was decided we need more time to consider this.

New business: Koerner presented salary resolutions for the supervisor, clerk and treasurer. They state that the salary will remain the same (as it has been since 2011). Koerner moved to approve the Supervisor resolution. Thelen seconded it and it passed by an all yes roll call vote. Matthews moved to approve the clerk resolution. Thelen seconded the motion and it passed on an all yes roll call vote. Reed moved to approve the treasure resolution. Thelen seconded it and it passed on an all yes roll call vote.

Budget adjustment: Thelen moved to approve the budget adjustment of moving \$200 from the contingency fund to treasurer's office – equipment and supplies.

We need to put out bids for lawn care, auditor and assessor this year. Diane Dowler was in attendance and agreed with the suggestion of a \$525 per year raise – to \$10,725. This will be for 4 years. It was approved on an all yes roll call vote.

Lawn care –Matthews moved to go with a one year bid. Stress special attention to Memorial Day, 4<sup>th</sup> of July and Labor Day weekends. Have an hourly rate for extras like limb pick-up, etc. Due by Friday, Feb. 10, 2017. Thelen seconded the motion and it passed.

Auditing – Thelen moved we go with a 2 year contract. Reed seconded it and it passed. Same deadline as lawn care.

Diane Dowler reported there would be an audit of the assessor of Sciota Township January 31, 2017. Matthews will attend with her. She also presented the suggested poverty guidelines. Koerner move we approve them. Thelen seconded the motion and it passed. The organizational meeting of the Board of Review will be March 6<sup>th</sup> with hearings held the week of March 13<sup>th</sup> with times to be announced.

Thelen moved to approve the audit. Doyle seconded the motion and it passed.

Thelen moved to pay bills. Koerner seconded it and it passed.

9434	Phillip Matthews	\$644.95
9435	Nancy Koerner	649.45
9436	Floyd Koerner, Jr.	153.14
9437	Lisa Doyle	887.14
9438	Shawn Doyle	109.26
9439	Mike Reed	109.26
9440	Kimberly Palmer	43.88
9441	David White	43.88
9442	William Thelen	52.99
9443	Diane Dowler	773.92
9444	United States Treasury	292.96
9445	United States Treasury	15.92
9446	Mail Room	538.56
9447	Consumers Energy	41.68
9448	Void	
9449	Shiawassee Co Road Comm	3,820.00
9450	The Weekly	56.00
9451	The Argus Press	16.00

Thelen moved to adjourn. Reed seconded the motion. The meeting was adjourned at 8:40 pm.

Nancy Koerner, clerk